

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

October 10, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Stuart Deets
BOARD MEMBERS: James Hills and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the September 12, 2017 Finance Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. Financial Statements**
RECOMMENDED MOTION: That the Board of School Directors approves the enclosed financial statements and the bills payable list, as presented. (*Enclosures*)
- B. First Tech Challenge Grant – 9/10 Center**
RECOMMENDED MOTION: That the Board of School Directors accepts a donation in the amount of \$550 (\$275 for the STEM / Robotics Team entry fee and an additional \$275 for materials). (*Enclosure*)
- C. Annual Dictionary Project Donation - Rotary Club of Coatesville**
RECOMMENDED MOTION: That the Board of School Directors accepts the Dictionary Project donation of dictionaries for all 3rd grade students at CASD from the Rotary Club of Coatesville. (*Enclosure*)
- D. C.C.R.E.S. Agreement for Services**
RECOMMENDED MOTION: That the Board of School Directors approves the Agreement for Services between CASD and CCRES, as presented. (*Enclosure*)
- E. Traffic Signal Maintenance Contract - Signal Service Inc.**
RECOMMENDED MOTION: That the Board of School Directors approves the proposal from Signal Service Inc. to maintain and repair traffic signals for Caln, Rainbow, East Fallowfield and King's Highway Elementary Schools, and South Brandywine Middle School, as per the attached agreement. (*Enclosure*)
- F. Fisher Scientific - Microscope Donation – Friendship Elementary School**
RECOMMENDED MOTION: That the Board of School Directors accepts the donation of 75 middle school compound rotation microscopes valued @ \$195 from Fisher Scientific, as presented.
- G. Human Resources Report**
RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)
- H. Human Resources Addendum**
RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

INFORMATIONAL ITEM(S)

- RBC Capital Presentation – Mike Lillys
- Enrollment Reports for the month ending September 30, 2017 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2017 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

HUMAN RESOURCES REPORT for OCTOBER 10, 2017

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Ellis, Jenna, 5.75 Hour Special Education Aide for Reeceville Elementary School. Letter Dated: 10/3/2017. Reason: Personal. Effective: 10/3/2017.

b. EXTRA DUTY

- 1) Brownback, Matthew, Assistant Wrestling Coach for South Brandywine Middle School. Letter Dated: 9/26/2017. Reason: Personal. Effective: 9/26/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Woodard, Diana, Guidance Counselor for the Coatesville Area Senior High School. Posted: 8/9/2017. Salary: \$47,333 (pro-rated). Level: M. Step: 2. Temporary Professional Contract. Degree: BA—Psychology, Arcadia University. MA—Counseling Psychology Elementary/Secondary, Arcadia University. Certifications: Education Specialist School Counselor PK-12. Effective: 10/16/2017. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Dunn, Cathleen, 8 Hour Attendance Secretary for the Coatesville Area Senior High School. Posted: 8/7/2017. Salary \$15/hour. Effective: 10/2/2017. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Quattlebaum, Nathaniel, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Lisney, Mark, Special Education Teacher for the Coatesville Area Senior High School. Effective: 9/21/2017—12/11/2017.

- 2) Wallace, Linda, Elementary Teacher at King's Highway Elementary School. Effective: 9/18/2017—9/29/2017.

b. FEDERATION

- 1) Bernard, Deborah, 4 Hour General Utility Worker at North Brandywine Middle School. Effective: 9/22/2017—9/29/2017.

4. **Correction(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the Correction as indicated:

a. EXTRA DUTY

- 1) Atkins, Jonathan, Department Head of Mathematics for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.
- 2) Borda, Anthony, Department Head of Special Education for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.
- 3) Jordan, Michael, Department Head of English for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.
- 4) Mendenhall, William, Department Head of Science for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Tassoni, Joseph, Department Head of Social Studies for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Staff.

5. **Tenure**

RECOMMENDED MOTION: That the Board of School Directors approves tenure for the following temporary professional who has been certified by the District Superintendent as being eligible for the professional status. This person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

a. CATA

- 1) Vincent Coccia, Effective: 9/29/2017.

6. **Creation of New Position(s)**

RECOMMENDED MOTION: That the Board of School Directors approves the creation of the following positions:

a. EXTRA DUTY

- 1) Twilight Tutor positions for the Coatesville Area High School Campus in the following disciplines: Chemistry and Physics.

ADDENDUM to the HUMAN RESOURCES REPORT

of
October 10, 2017

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Kabonick, Ronald, Business Administrator for the Coatesville Area School District. Letter Dated: 8/29/2017. Reason: Retirement. Effective: 1/5/2018.

b. CATA

- 1) Brasco, Georgia, School Psychologist for the Coatesville Area School District. Letter Dated: 10/10/2017. Reason: Personal. Effective: 12/8/2017.

c. CATSS

- 1) Wallace, Carol, 6.5 Hour Special Education Classroom Instructional Aide. Letter Dated: 9/25/2017. Reason: Retirement. Effective: 10/6/2017.

d. FEDERATION

- 1) Watkins, Alexander, 3 Hour General Utility Worker for Reeceville Elementary School. Letter Dated: 10/10/2017. Reason: Personal. Effective: 10/26/2017.

e. EXTRA DUTY

- 1) Guy, Jeffrey, Co-Elementary Orchestra Advisor for Friendship Elementary School. Letter Dated: 10/10/2017. Reason: Personal. Effective: 10/10/2017.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Cerra, Christine, Pre-School Teacher for the Gordon Early Literacy Center. Posted: 8/16/2017. Salary: \$55,033 (pro-rated). Level: B+15. Step: 9. Professional Contract. Degree: BS—Early Childhood Education, West Chester University. Certifications: Early Childhood N—3. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. VOLUNTEER

- 1) Williams, Vincent, Football Volunteer for the Coatesville Area High School Campus. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Borton, Nadine, Elementary Teacher for Friendship Elementary School. Effective: 12/14/2017—12/21/2017.

4. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Shimon, Allison, move from Assistant Principal for Coatesville Area Intermediate High School to Assistant Principal for South Brandywine Middle School. Posted: 8/3/2017. Effective: TBD. SP4: Staff.

Operations Committee Agenda

Coatesville Area Senior High School Auditorium

October 10, 2017 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Brenda Geist
BOARD MEMBERS: Laurie Knecht and Dean Snyder
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the September 12, 2017 Operations Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. **Request to Waive Fees – Back to School Event – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$1,770.00 for the Back to School Event at Scott Middle School on Friday, August 3, 2018. (*Confidential Enclosure*)
- B. **Request to Waive Fees – Bert Bell Football Memorial Conference Championships – CASH**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$520 for use of the football stadium on Saturday, November 18, 2017, as presented. (*Confidential Enclosure*)
- C. **Request to Waive Fees – YMCA Believe & Achieve Program – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$161,552.00 for the YMCA of Greater Brandywine Believe & Achieve [After School] Program to be held at Scott Middle School through June 8, 2018, as per the attached enclosure. (*Confidential Enclosure*)
- D. **Request to Waive Fees – Good News Club – Caln Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$3,056.25 from the Child Evangelism Fellowship of Chester County for the Good News Club. The Club dates are from October 18, 2017 through April 4, 2018, as presented. (*Confidential Enclosure*)
- E. **Request to Waive Fees – Good News Club – East Fallowfield Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$4,280 from the Child Evangelism Fellowship of Chester County for the Good News Club. The Club dates are from October 19, 2017 through April 5, 2018, as presented. (*Confidential Enclosure*)
- F. **Field Turf Retainer Contract – Fears | Nachawati Law Firm, PLLC**
RECOMMENDED MOTION: That the Board of School Directors approves the Attorney's Retainer Contract with Fears | Nachawati Law Firm, PLLC. There will be no up-front case expenses. (*Enclosure*)

INFORMATIONAL ITEM(S)

- YMCA Believe & Achieve Program – Lakeisha Harris
- Master Facility Plan – David Schrader, The Schrader Group
- Before and After School Care Pilot – Jason Palaia

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

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Copies of the minutes will be maintained in the office of the Board Secretary.*

Education Committee Agenda

Coatesville Area Senior High School Auditorium

October 10, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Deborah Thompson
BOARD MEMBERS: James Hills and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the September 12, 2017 Education Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. **Out-of-State Trip and Sunday Game - She Got Game – Girls’ Varsity Basketball Team**
RECOMMENDED MOTION: That the Board of School Directors approves the participation in an out-of-state basketball tournament, as presented. (*Confidential Enclosure*)
- B. **Martin Luther School-Independent Contractor Contracts–10007153, 10006578 and 10006538**
RECOMMENDED MOTION: That the Board of School Directors approves the contracts with the Martin Luther School for students 10007153, 10006578 and 10006538, as presented. (*Confidential Enclosure*)
- C. **Bayada - Independent Contractor Contracts – 10006868, 10011119 and 10013969**
RECOMMENDED MOTION: That the Board of School Directors approves the contracts with Bayada Home Health Care Inc. for students 10006868, 10011119 and 10013969, as presented. (*Confidential Enclosure*)
- D. **Request for an Out-of-State Field Trip – Caln Elementary School**
RECOMMENDED MOTION: That the Board of School Directors approves the request for an out-of-state field trip for Caln Elementary School students, as presented. (*Confidential Enclosure*)
- E. **Sunday Wrestling Meet - Varsity Team**
RECOMMENDED MOTION: That the Board of School Directors approves the request to attend a regular season holiday tournament, as presented. (*Confidential Enclosure*)
- F. **Out-of-State Overnight Wrestling Meet - Varsity Team**
RECOMMENDED MOTION: That the Board of School Directors approves the request to attend an out-of-state overnight wrestling tournament, as presented. (*Confidential Enclosure*)
- G. **Longwood Gardens Grant for 5th Grade Students - Friendship Elementary School**
RECOMMENDED MOTION: That the Board of School Directors accepts a grant from Longwood Gardens to provide transportation to the Design in the Garden Program, as presented. (*Confidential Enclosure*)

- H. Field Trip Request–Family & Consumer Science Elective Course-Child Development at CASH**
RECOMMENDED MOTION: That the Board of School Directors approves the request for a field trip for preschool students at C.A.S.H.S., as presented. (*Confidential Enclosure*)
- I. Confidential Release and Settlement Agreement – Student 50000905**
RECOMMENDED MOTION: That the Board of School Directors approves the confidential release and settlement agreement for student 50000905, as presented. (*Confidential Enclosure*)
- J. Kutztown University – Affiliation Agreement for Teacher Preparation**
RECOMMENDED MOTION: That the Board of School Directors approves the Affiliation Agreement for Teacher Preparation between CASD and the College of Education at Kutztown University, as presented. (*Enclosure*)
- K. Adoption of Textbook Assigned by DE County Community College – History 110**
RECOMMENDED MOTION: That the Board of School Directors approves the textbook adoption of "*America, A Concise Story*", Sixth Edition, for History 110 (Dual Credit American History) assigned by the Delaware County Community College.
- L. Confidential Release and Settlement Agreement – Student 10006830**
RECOMMENDED MOTION: That the Board of School Directors approve the confidential release and settlement agreement for student 10006830, as presented. (*Confidential Enclosure*)

INFORMATIONAL ITEM(S)

- Watson Personalized Learning
- Science Fair – Jason Palaia
- Data Presentation – Rita Perez
- Equity Leader Update – Rita Perez
- Charter School Update – Jason Palaia
- Student Scholarship Presentation – Jared Elters and Diamond Marrow

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

Policy Committee Agenda
Coatesville Area Senior High School Auditorium
October 10, 2017 - 6:00 PM
(4th Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the September 12, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approves the Consent Agenda items:

Motion: _____ Second: _____ Vote: _____

- A. **Policy 901 – Public Relations Objectives – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 901.

- B. **Policy 902 – Publications Program – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 902.

- C. **Policy 903 – Public Participation in Board Meetings – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 903.

- D. **Policy 903.1 – Circulation of Material at Board Meetings – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 903.1.

- E. **Policy 904 – Public Attendance at School Events – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 904.

- F. **Policy 905 – Citizen Advisory Committees – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 905.

- G. **Policy 906 – Public Complaints – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 906.

- H. Policy 907 – School Visitors – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 907.
- I. Policy 908 – Relations with Parents/Guardians – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 908.
- J. Policy 909 – Municipal Government Relations – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 909.
- K. Policy 910 – Community Engagement – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 910.
- L. Policy 911 – News Media Relations – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 911.
- M. Policy 912 – Relations with Educational Institutions – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 912.
- N. Policy 913 – Non-School Organizations/Groups/Individuals – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 913.
- O. Policy 914 – Relations with Intermediate Unit – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 914.
- P. Policy 915 – Booster Clubs – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 915.
- Q. Policy 916 – Volunteers – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 916.
- R. Policy 920 – Parental/Family Involvement – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 920.

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

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